

Housing Counselor

Salisbury Neighborhood Housing Services, Inc. has an immediate opening for a HUD certified Housing Counselor. The successful candidate will provide assistance and guidance to the community regarding credit/budget counseling, pre-purchase counseling, and mortgage and foreclosure counseling. Additional responsibilities include teaching the organization's educational programs including but not limited to Homebuyers Education, Post-Purchase Education and Financial Literacy. This is a full-time position with benefits.

The ideal candidate will have demonstrated skills, strong knowledge, and experience in the following areas: homeownership education; excellent case management skills; computer proficiency and the ability to learn new software and computer systems; familiarity with the mortgage lendina process; excellent public speaking and communication skills (written and verbal); excellent customer service skills; ability to manage multiple tasks; and the ability to work with people of diverse backgrounds. Bachelors degree preferred with two three years minimum experience in housing counseling, education, mortgage lending and/or case management; as well as a demonstrated commitment to community development.

Please e-mail or mail cover letter and resume to:

Cheryl Meadows, Executive Director <u>cherylSNHS@gmail.com</u>

560 Riverside Drive, Suite A102 Salisbury, MD 21801

Deadline to apply: Open until filled